

Committee Opportunities

Festival committee members are volunteer leaders who support event planning and operations. Committee membership requires a more significant time commitment throughout the year to help shape decisions and selections for the Festival. They also receive special perks identifying and celebrating them as committed Festival committee members. To join a committee, please email [sah@salina.org](mailto:sah@salina.org) with the committee you are interested in, and you will be connected with the appropriate staff member.

Desired traits for all committee members include:

* Good interpersonal and customer service skills
* Ability to work individually and in a group
* Willingness to work outdoors in various weather conditions
* Connections to assist with volunteer recruitment

All Festival volunteers must be 12 years and older and 16 and older to operate a golf cart. All volunteers need to purchase admission to get into the park. If a volunteer cannot afford admission, generous underwriters have provided admission through the Festival Families First program. <https://www.riverfestival.com/attend/#admission>

**Ambassadors Committee**

Arts Ambassadors provide hospitality services to artists.

Estimated time commitment: approx. 10 hours

Throughout the year: 3-5 hours in April and July  
During Festival weekend: 4 - 5 hours

Desired traits: supervision and task management skills, enthusiasm, organization skills, ability to carry drink thermos, cups, and drink condiments, drive golf cart

Committee members have the opportunity to:

* Directs hospitality operations for the Fine Art & Craft Show and Art Demo area
* Participate in a “phone bank” in April/May to recruit shift volunteers
* The committee sets up and organizes the Ambassadors' work yard and RV for daily operations
* The team orients, assigns, and supervises shifts of two-hour volunteers while maintaining a safe and organized shaded work area and adjacent RV and ice machine
* Each Committee member works one four to five-hour supervisory shift on-site
* Committee leaders must have a working knowledge of Festival grounds and its many components and a desire to involve others in the inner workings of Festival operations
* Evaluate processes and provide feedback to Festival staff after the event

**Art Patron & Art Show East Committee**

Art patron & art show east committee members plan and execute the art patron program and PREMIERE party + breakfast and provide assistance and hospitality to approximately 70 artists.

Estimated time commitment: approx. 16 hours

Throughout the year: 2-4 hours

During Festival weekend: 12 hours

Desired traits: enthusiasm, attentive, detail-oriented with good supervision and task management skills, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee members have the opportunity to:

* Provide administrative support to the Visual Arts Coordinator for the planning and administration of the annual PREMIERE artist and art patron parties and the East Side Fine Art Show
* Promote and facilitate the Festival Art Patron program
* Identify Perspective donors and assist with admin duties, marketing, and promotion
* Provide on-site service and support at the PREMIERE party
* Hand out check-in packets upon artists’ arrival
* Answer questions and meet needs beyond hospitality services
* Provide hospitality to East Side Artists and Patrons throughout the show.
* Drink and booth-sitting support if needed
* Direct Hospitality for Patron VIP Tent
* Host Patron’s Breakfast on Friday morning
* Host Artist’s Continental Breakfast on Sunday morning
* Evaluate processes and provide feedback to Festival staff after the event

**Art Show West Committee**

Art Show West Committee members provide assistance and hospitality to approximately 50 artists.

Estimated time commitment: approx. 12 hours

Throughout the year: N/A  
During Festival weekend: 9-12 hours

Desired traits: enthusiasm, attentive, detail-oriented with good supervision and task management skills, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee members have the opportunity to:

* Provide administrative support to the Visual Arts Coordinator for the administration of the Craft Show
* Perform on-site administrative duties
* Hand out check-in packets upon artists’ arrival
* Answer questions and meet needs beyond hospitality services
* Provide hospitality to West Side Artists throughout the show.
* Drink and booth-sitting support if needed
* Host Artist’s Continental Breakfast on Sunday morning
* Evaluate processes and provide feedback to Festival staff after the event

**Artyopolis Committee**

Artyopolis provides a place for children to be creative, and volunteers are needed to refill supplies and assist children with craft projects and playing free games.

Estimated time commitment: approx. 15 hours

Throughout the year: 2-3 hours  
During Festival weekend: 9-12 hours total Friday – Sunday.

Desired traits: enjoy working with children, planning activities

Committee members have the opportunity to:

* Assists the Artyopolis Coordinator with the pre-festival selection of art activities for Creation Crossing and volunteer recruitment.
* During the Festival, each committee member serves nine to twelve (9-12) hours over the Festival weekend. They are responsible for volunteer coordination, check-in, workstation assignment, providing drinks, answering questions, and refilling supplies as needed.
* Evaluate processes and provide feedback to Festival staff after the event

**Craft Demonstration Committee**

Craft demonstration committee members provide assistance and hospitality to demonstration artists.

Estimated time commitment: approx. 15 hours

Throughout the year: N/A   
During Festival weekend: 12-16 hours

Desired traits: enthusiasm, attentive, detail-oriented with good supervision and task management skills, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee members have the opportunity to:

* Provide administrative support to the Visual Arts Coordinator for the administration of the Craft Demonstration Area of the Festival
* Perform on-site administrative duties
* Hand out check-in packets upon artists’ arrival
* Answer questions and meet needs beyond hospitality services
* Provide simple logistic and tech support to the eight demonstrating artists
* Provide hospitality to craft demonstration artists throughout the show from load-in to load-out.
* Drink and booth-sitting support
* Distribute snack bags
* Host artist’s continental breakfast on Sunday
* Evaluate processes and provide feedback to Festival staff after the event

**Entertainment Committee**

The entertainment committee reviews entertainment options for the Festival’s four live stages and roving performers. They assist and review selected performers at the Festival and report back to the coordinator.

Estimated time commitment: approx. 13 hours

Throughout the year: 4-7 hours   
During Festival weekend: 5-6 hours

Desired traits: social and cultural awareness and attention to entertainment that is representative of the community’s interest

Committee members have the opportunity to:

* Work closely with Festival staff to review and identify available musicians/acts for the Festival and make recommendations about placement (headline, multi-stage, Sunday, etc.).
* Recommend options representative of the community’s artistic and cultural interests.
* Review electronic press kits, videos, and other methods of artist representation in the review of potential Festival entertainment.
* Onsite: evaluate the artists’ effectiveness in reaching the Festival audience. Support artist transportation and hospitality.
* Evaluate processes and provide feedback to Festival staff after the event

**Food Committee**

Food committee members select food vendor options for the Festival. They assist onsite vendors, review performance/product, and report to the coordinator.

Estimated time commitment: approx. 20 - 27 hours

Throughout the year: 5-7 hours   
During Festival weekend: 3-4 hours per day, starting Wednesday

Desired traits: love of food, good communication skills, a people person, a fast thinker for problem-solving

Committee Members have the opportunity to:

* Serve for an indefinite time at their choosing. The commitment is for a year at a time.
* helping to define the application process with their first meeting in October/November
* jury applications in March; this is done by referring to the previous year’s Food Quality Reports and identifying the Festival menu
* Meet in May to coordinate their schedules and other onsite details
* On Wednesday before the Festival, help the food vendors set up
* At the event, they liaise between the food vendors, food inspectors, attendees, and staff
* Do quality reports on each food vendor
* Evaluate processes and provide feedback to Festival staff after the event

**Hospitality Committee**

Hospitality provides a place for artists, vendors, and entertainers to relax in an air-conditioned trailer with snacks and drinks. It also serves as the Festival Headquarters for staff and volunteers.

Estimated time commitment: approx. 12 hours

Throughout the year: 3-6 hours   
During Festival weekend: 3-6 hours

Desired traits: enthusiasm, good listening and communication skills, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee members have the opportunity to:

* Recruit and staff the hospitality trailer for four days (3-hour shifts)
* Run errands or purchases throughout the Festival (as needed)
* Train new volunteers
* Fill in three-hour shifts for the volunteer schedule as needed (setup/teardown and any other slots not filled)
* Evaluate processes and provide feedback to Festival staff after the event

**Technical Committee Staff Only**

Technical committee assists with the set-up and tear-down of Festival elements.

Estimated time commitment: 8 hours

Throughout the year: 2 hours   
During Festival weekend: 6 hours

Desired traits: problem-solving skills to support unique challenges during set-up and tear-down, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee members have the opportunity to:

* Work only load-in on Thursday
* Brief morning load in shifts each day before park opening
* Evaluate processes and provide feedback to Festival staff after the event

**Art Installation Committee** **NOT ONLINE**

Art installation committee members provide hospitality and assistance to installation artists.

Estimated time commitment: approx. 4-8 hours

Throughout the year: 1-2 hours in April/May   
During Festival weekend: 3-6 hours

Desired traits: problem-solving skills to support unique challenges during art installation alongside artists

Committee members have the opportunity to:

* Check-in with installation artists periodically
* Provide water and breaks to artists (as needed)
* Evaluate processes and provide feedback to Festival staff after the event

**Gates Committee NOT ONLINE**

The gates committee members are responsible for the first impression for all patrons. Volunteers greet patrons at each festival entrance, make transactions for admission purchases, and distribute programs.

Estimated time commitment: approx. 22 hours

Throughout the year: 3-6 hours   
During Festival weekend: 16 hours

Desired traits: supervision and task management skills, enthusiasm, ability to lift and carry up to 50 lbs, accommodations can be made as needed

Committee Members have the opportunity to:

* Work with other committee members to plan and coordinate approximately 200 volunteers during the four-day event.
* Attend planning meetings on-site for a minimum of 16 hours during the weekend as they provide support to the volunteers
* Fill in three-hour shifts for the volunteer schedule as needed
* Evaluate processes and provide feedback to Festival staff after the event

**Marketing Committee NOT ONLINE**

Marketing Committee members advise on Festival marketing strategy.

Estimated time commitment: approx.

Throughout the year:   
During Festival weekend:

Desired traits: knowledge of marketing best practices, Salina and Saline County, warmth and enthusiasm

Committee members have the opportunity to:

* Provide professional feedback on broad-based marketing strategies to attract new and more diverse audiences from Salina and regional communities.
* From time to time, the Festival Staff needs additional help from knowledgeable business professionals to accompany media or designated out-of-town VIPs as they visit the Festival. Duties include sharing about Salina and Saline County, giving directions and other guest tips, and welcoming and accompanying special guests on-grounds.
* Evaluate processes and provide feedback to Festival staff after the event

**First Treasures Committee NOT ONLINE**

First Treasures committee

Estimated time commitment: ??? hours

Throughout the year: ??? hours   
During Festival weekend: ??? hours

Desired traits: enjoy working with children, management skills, and works well in a face paced environment

Committee members have the opportunity to:

* Recruit volunteers
* Coordinate/lead volunteers on grounds and troubleshooting
* Manage re-stocking at each shift

**Art Show Parking Committee NOT ONLINE**

Art show parking committee assists with the set-up and tear-down of Festival elements.

Estimated time commitment: ??? hours

Throughout the year: ??? hours   
During Festival weekend: ??? hours

Desired traits:

Committee members have the opportunity to:

* Direct Artists to load in the area
* Direct artists to reserved parking areas

**Baby Station**

**Festival Jam**

**Festival Fitness Five Race**

**Information Booths**

**Shuttles**